



PORIRUA

Whānau Centre

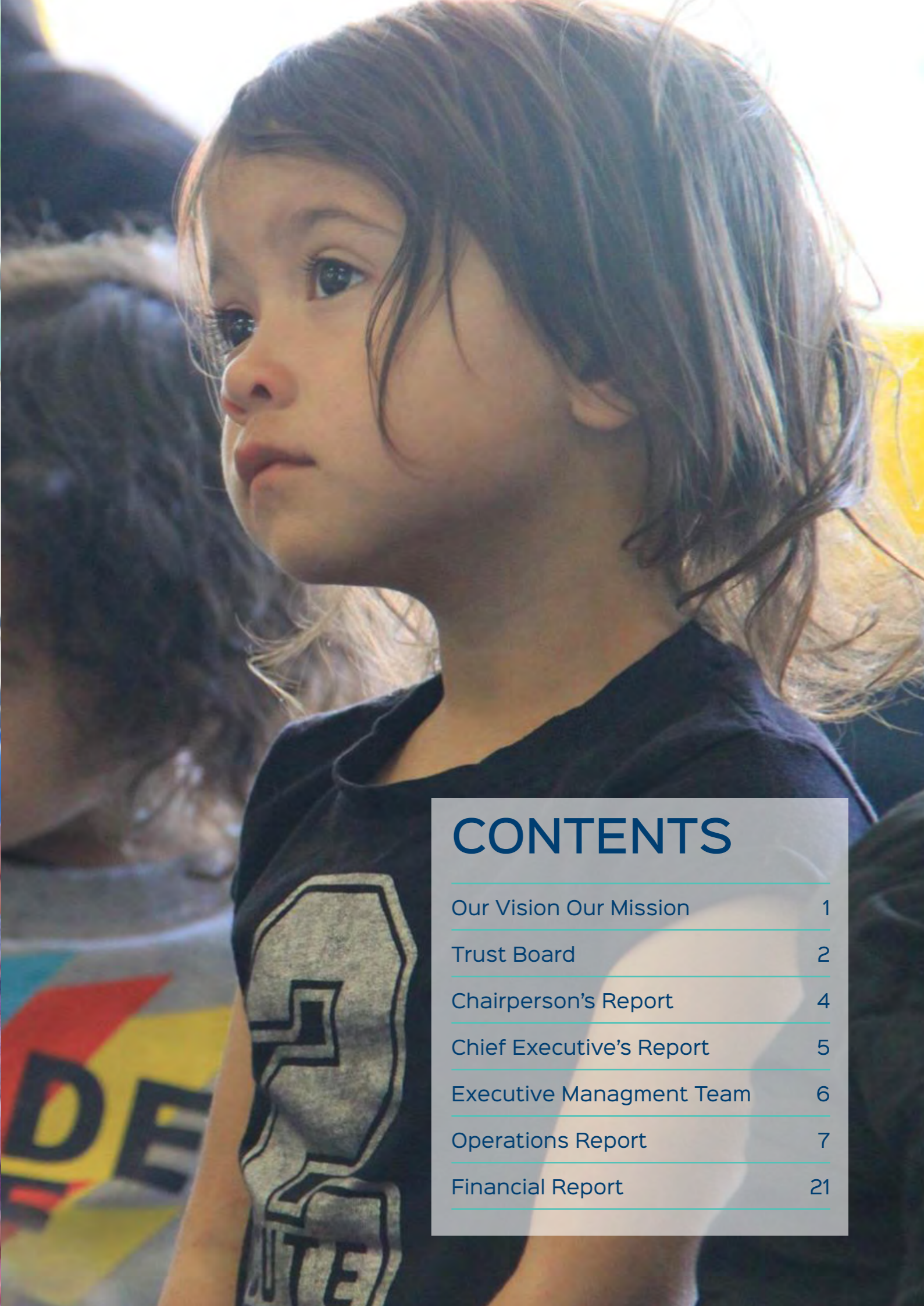
Our Families | Our Taonga

Annual Report

2016 - 2017



“Porirua Whanau Centre is seen as a ‘hub’ for the community, enhancing the health, social, education and economic well-being of our tamariki and whanau”



| | |
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Our Vision

To improve the ability of whanau to be more self-reliant.

Our Mission

To provide culturally appropriate and integrated services that complements and enhances the health, social, educational and economic well-being of whanau including the provision of social housing.

Board of Trustees

The Porirua Whanau Centre have an experienced, skilled and capable governance body that bring to the table a mix of business, cultural, professional and technical experience.



Mike Fermanis BBS; Dip.HRM; MMgmt
Chairman

Mike was elected on the Board in 2011. He has a strong background in Business Management and Education and has been involved in the management of training organisations with considerable expertise in Strategic Planning, Governance, Management and Human Resources.

Mike has a Bachelor of Business Studies and a Masters of Management along with a Postgraduate Diploma in HR Management.

As Chairman he has overseen and led the strategic direction and growth of the Porirua Whanau Centre, this has included the Early Childhood Education expansion, Kowaiiau youth programme in schools and the recent purchases of 13 properties for Social Housing purposes.

Mike is currently a Senior Manager with the Institution of Professional Engineers New Zealand (IPENZ).



Reverend Tom Etuata QSM; BTh; Dip.Min PCANZ; NZCC in Accountancy
Deputy Chairman

Rev. Tom was born in Tuapa on the island of Niue. He and his wife have been in New Zealand since 1968 and have 6 children along with numerous grandchildren and great-grandchildren.

Rev. Tom Etuata has been a member of the Board since 2012. He was recognised for his contribution to Pacific communities in 2015 when he received the Queens Service Medal in the New Year's Honour list.

He has a Bachelor of Theology and is an ordained Minister in the Presbyterian Church of Aotearoa. Before entering the ministry Rev Tom was an accountant for Inland Revenue for a number of years.



Huperio Joe Tepania
Treasurer

Joe has been on the Board since 2012. A resident of Porirua for 50 years he is of Ngapuhi descent and is a respected kaumatua for Maraeroa Marae.

Joe is actively involved with the business sector in Cannons Creek and wider Porirua community as a business owner. He has led a number of community development projects and works alongside the Community Police Unit and Ngati Toa Maori Wardens to support a safe and violence free community.



Colene Herbert RPN. AdvDip.Mgmt
Secretary

Colene has been on the Board since 2015, a former registered nurse who has worked in Senior Management roles within the Health and Disability area for the past 25 years. She has coordinated a variety of projects across the North Island including developing a National Maori Strategy for IHC in 2014 -2017.

Her knowledge and expertise within the health sector are valuable assets that enhance the capability of the Board.



Roslyn Park LLB(Hons); MTaxS(Hons)

Roslyn has a Bachelor's Degree in Law (LLB (Hons) and a Master's Degree in taxation studies (MTaxS (Hons). She is a Senior Solicitor for Inland Revenue Department and completed a 12 month secondment to Crown Law before taking a years sabbatical.

Roslyn was elected to the Board at the February 2016 AGM. Originally from Awarua in the far north Roslyn is married to Wayne, with two adult daughters and a grandson. She has lived in the Wellington region for the last 12 years. Her legal experience and understanding of the New Zealand tax system and obligations are particular skills that will strengthen the Trust with their move into Social Housing.



Richard Wineera

Richard (Ritchie) Wineera

The Board were pleased to invite Ritchie onto the Board earlier this year, for his expertise in Finance Investments, Business Development and Construction. The Board believe these skills enhance and strengthen the expertise needed by the Board to make informed decisions regarding future housing development.

Ritchie also has a background in youth development and sport. He is actively involved with the youth in the community on a volunteer basis.

Ritchie has been nominated to be elected to the Board at the annual general meeting.

Mike Fermanis

Chair Person

The Porirua Whanau Centre Trust Board bring a diverse range of skills and experience to their roles and a real passion to help the community make changes that are sustainable and long lasting.

The Porirua Whanau Centre Trust has had another busy and challenging year as we continue towards our goal of building the capacity of our community towards personal and family self reliance. We are grateful for those within the community who continually provide feedback to the Trust which is used to inform the direction of our work. We remain committed to a collaborative approach in working with others to help the community, being mindful at all times of our obligation to ensure our objectives and work programme are aligned with Te Tiriti o Waitangi and our local Iwi, Ngati Toa.

Key milestones for the Centre in this past year include being able to expand the Childcare Centre to meet the growing needs of the community, the

registration of the Centre as a provider of Social Housing and the embedding of the Kowaiiau programme within our Community Schools.

On behalf of the Trust Board I express our appreciation to the staff of the Centre for their loyalty and commitment to providing an invaluable service to the community. We also acknowledge the hard work and dedication of our CEO, Liz Kelly and her management team for the leadership they provide for both our employees and community.

Success for the Trust within the community can't be measured through financial statements and annual reports but only through the individual lives of those who engage with the services the centre provides.

We look forward to another year of hard work and service as we continually strive to make a positive difference for whanau within our community.



Mike Fermanis
Chairperson



Liz Kelly

Chief Executive

It is always a pleasure each year to report the progress of the Whanau Centre to our stakeholders, funders and wider community.

In this financial year we have seen continued growth and development that has included the provision of emergency transitional and social housing, further increase to our childcare license and new budgeting contracts that increase the financial capability of whanau. This growth has seen an increase in staff capacity with new roles and responsibilities that staff are responding to with expertise and professionalism.

Our established programmes remain consistent in meeting the needs of individuals and whanau demonstrated with another year of exceeded contractual outcomes and feedback that tell us we are making a difference. One example is of a current HIPPY tutor who initially participated with

her husband in our parenting programme some years ago. She was asked to speak on her journey at a Parliament breakfast that opened education week this year.

Judge Andrew Becroft, Children's Commissioner visited with our staff and we hosted a Hui for the wider community where he spoke to our family violence prevention network. He also acknowledged our KoWaiAu programme and the influence of our team in promoting resilient youth.

The Education Review Office (ERO) has completed their audit of our services and we are pleased with the positive feedback of being "well placed" the second highest rating.

Of course we cannot do what we do alone and I acknowledge the continued support and vision of our Board and our funding partners, Ministry of Social Development, Ministry of Education, Te Puni Kokiri and the Grace Memorial Trust.

Nga mihi



Liz Kelly
Chief Executive



Executive Management Team



Steve Turnock Operations Manager

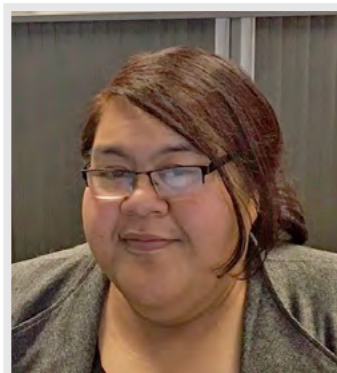
Steve has gleaned a wealth of knowledge and experience from working for both Government and Community organisations for more than 20 years. More recently he has worked with local Maori community organisations as Whanau Ora Project Management. Steve was recruited to the Whanau Centre for his specific knowledge and expertise to oversee the growth of the organisation.

Michelle Collins Business Manager

Michelle has a Bachelor of Commerce majoring in Commercial Law and Human Resource Management. She has a background in office management and is a local business owner. Michelle has worked at the Porirua Whanau Centre since 2012, managing payroll, finance, and administration. She is excited about her new role which has extended to managing the Childcare centre.

Tj Fermanis Programme Manager

Tj has a Bachelor of Commerce majoring in International Business. He has worked in many roles within the community and has led the Youth Team at Porirua Whanau Centre for the past 3 years. His entrepreneurial skills has allowed him to grow his own business. Tj is bilingual and speaks Japanese and Maori, that assist in the successful delivery of our programmes and services.



Solema To'a Receptionist

Solema is our receptionist and is the first person to respond to the many whanau who access the services that the Porirua Whanau Centre provide. Solema can also link whanau to our satellite services that are based at the centre either weekly or fortnightly, these include Inland Revenue, Maori Legal Services, Regional Public Health Ear Clinic and access to Immigration resources.

Operations Report 2016-2017

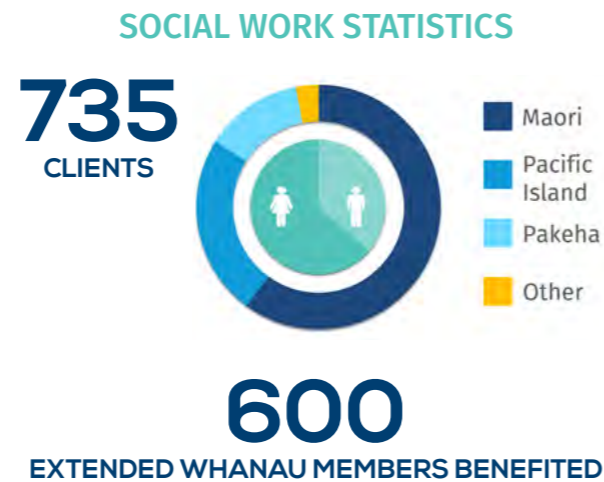
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Social Work

Our Korowai Social Work team are passionate about supporting whanau. We encourage our whanau to self-identify the challenges they are experiencing and in partnership with our team develop a whanau plan that supports achievement towards their aspirations and goals.

In this financial year the Porirua Whanau Centre has engaged with 735 individual clients through our Korowai services. The support and assistance provided to these clients had an impact on a further 600 extended whanau members.

It is recognised that when an individual's capacity is increased such as whanau knowledge, whanau relationships, whanau health and whanau living standards this has an impact on the entire whanau not just the individual client. With the continued professional support that our team provide and whanau centred engagement, together we can empower our community to foster resilience and self-reliance.



Hapaitia te ara tika pumauai

te rangatiratanga mo nga uri whakatipu.

Foster the pathway of knowledge to strength, independence and growth for future generations.



Barrie Walker
Social Worker



Mollie Cookson
(Social Work Student)



Randall Hippolite
Social Worker

Counselling

We provide counselling for individuals, couples and family members. Counselling provides a safe place where a client can be heard without judgement, and also provides a framework where clients understand themselves and their circumstances better.

Our Counsellors are qualified and registered, they have many years of experience to draw upon. Our services are free and are available to anyone, from children (five years or older) to senior citizens.

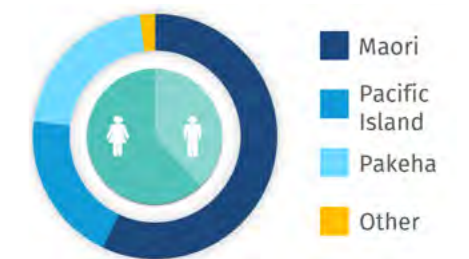


Mark Uri-Puati
Counsellor



Ruta Etuale
Counsellor

COUNSELLING STATISTICS



He aha te mea nui o te ao

What is the most important thing in the world?

He tangata, he tangata, he tangata

It is the people, it is the people, it is the people

Parenting Programme

Our programme is designed to support parents towards positive role modelling and parental coping strategies for their tamariki.

Our programme runs over 7 weeks and is open to everyone who wants to learn healthy ways to develop their parenting skills. You will learn strategies that promote positive relationships, communication skills, goal setting and self-care. Most off all you will learn how to implement these strategies to reduce stress and promote positive relationships within your whanau.

PARENTING PROGRAMME STATISTICS



Above: CEO - Liz Kelly, Minister of Finance - Grant Robertson and HIPPY Tutor- Leah Ohlson at Parliament.

Matua Power



Matua Power provides an opportunity for the elderly to be mobile and stay connected to their community. Tai Chi classes are a regular feature each week along with creative activities including special speakers providing advice on issues relevant to our elderly. Our group enjoy trips to parks, museums, ten pin bowling and have special guests drop in and provide entertainment from time to time.

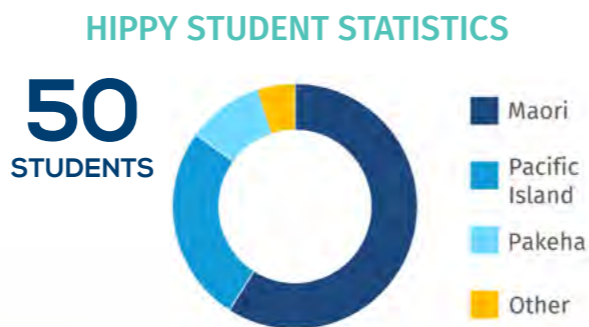
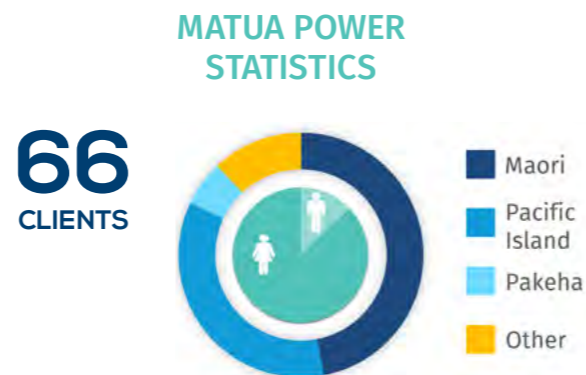
We currently have over 66 of our elderly community registered and this number is steadily growing.

HIPPY

Home Interaction for Parents and Youngsters (HIPPY) is a home based programme that helps parents create experiences that lay the foundation for their children's success in school and later in life.

Weekly meetings between the coordinator and the tutors, ensure that the HIPPY programme is delivered to a high standard.

Fortnightly Group Meetings enable our parents to network together and support one another. As parents talk with each other and with the coordinator about their progress, they clarify the educational issues involved, and internalise many of the HIPPY objectives and messages.



Left to right: HIPPY Tutors - Leah Ohlson, Hera Ammunson, HIPPY Coordinator - Losalia Talo, and Christina Otoole.



Social Housing

The Porirua Whanau Centre is one of two registered Community Housing Providers for the Wellington region.

We currently own 13 properties and manage several other properties to ensure whanau have an opportunity to gain access to safe, warm and affordable housing. Our stock includes access to short term emergency and transitional housing as well as long term social housing.

For the past financial year we have worked closely with numerous whanau who were experiencing homelessness and other complex circumstances. We have been able to provide immediate housing for whanau whilst also working with their identified needs through our Korowai services. As a result of our wraparound approach towards whanau housing needs we have increased whanau capacity in areas such as health, whanau relationships, access to resources and whanau living standards.

The Porirua Whanau Centre supports the idea that everyone has a right to warm, safe and secure housing.



Family Violence Prevention

Porirua Family Violence Prevention (PVFP) Network vision, is to support a society where whanau are living free from violence.

The Network gather once a month for interactive support, discussion and professional engagement, to minimise family violence. Providing community events and raising awareness and education regarding family violence is another role of the network.

Judge Andrew Becroft, former New Zealand Principle Youth Court Judge and current Children's Commissioner was a guest speaker at one of our PVFP meetings which attracted a huge audience where he shared some thought provoking experiences to support the need for a focused approach if we are to change the damning statistics in our society around child abuse and family violence.



Seanoa Faraimo
PFVP Coordinator



Above: Children's Commissioner - Judge Andrew Becroft speaking at the annual PVFP Network Meeting.



Building Financial Capability

Whanau often present with multiple complex issues that are having a major impact on their ability to be self-reliant and reach their whanau aspirations. Often these issues are a direct result of their financial circumstances and lack of financial literacy.

Our programme aims to provide whanau with the opportunity to assess their current financial situation, develop strategies to reduce debt and implement a whanau budget. The programme is delivered under our Building Financial Capability contract with the Ministry of Social Development.

Staff acknowledge that financial planning requires changes to behaviour and habits which we implement into the programme through a strengths based approach. Our Korowai Services ensure whanau have access to other appropriate services as and if required.

BUILDING FINANCIAL CAPABILITY STATISTICS

183
CLIENTS



- Maori
- Pacific Island
- Other



Early Childhood Education

Porirua Whanau Centre early childhood education provides care and quality education for children up to the age of five. We strive to help children experience their world in a positive way and to nurture their sense of discovery. Te Whariki, the early childhood curriculum and Ka Hikitia, the Maori education strategy is practised and supported in our centre.

During this financial year our ECE licence has increased to 65 with the expansion of a separate space for our under two's. Our licence remains as one mixed licence made up of 15 under two's and 50 over two's.

With the expansion of our Under 2's area, we have welcomed several new teachers to the team with 6 Qualified Teachers and 2 teacher supports. The combined experience of our teachers ensures a learning environment that creates positive outcomes for all our tamariki.

We have had a number of activities and excursions, with a visit to Holy Family School open day, a visit to NZ Police Museum and Takapuwahia Marae being memorable highlights. Our tamariki were privileged to be a part of a photoshoot with Superintendent Tusha Penny to celebrate the 75th anniversary of women in NZ Police.

Clockwise from left: Early Childhood Education Team - Mile Eni, Fuafetii Fa'atau, Anu Isaako, Lano Isaako, Setani Feaunti, Jessica Te Huia, Sharnara Brown and Pae Aupaau.

ECE STATISTICS

60
CHILDREN



- Maori
- Pacific Island
- Other



Holiday Programme

Breakaway and OSCAR

Our dedicated, hard working and enthusiastic team continue to run our exciting and popular holiday programmes each year.

Our Oscar Holiday Programme runs in the school term breaks and is for children aged 5 – 10. The local children that attend have fun and enjoy activities such as Maori games, cooking, arts and crafts. Also the traditional daily lessons from Dash Swim School are a benefit for their confidence and safety in the water. The programme continues to be extremely popular to the extent that registrations fill up the day of opening.

The Breakaway Holiday Programme is for 11 – 17 year olds and is FREE. This is run through the Christmas Break and adjacent to the Oscar Holiday Programme in April. This year the experienced (in past programmes) and older youth stepped up and were made team leaders. They learnt to involve their team by being positive and were role models the whole time. The programme has become more popular each year.

Student evaluations show our activities have helped 98% build their self-confidence and 97% have gained awareness of being healthy and staying physically active by participating in our holiday programmes.

Below: Breakaway youth after a successful cleaning service project along Porirua Stream.



OSCAR STATISTICS

185
CHILDREN



BREAKAWAY STATISTICS

326
CHILDREN



Kowaiiau

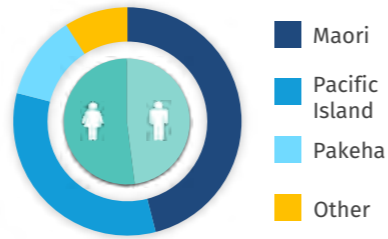
In addition to facilitating holiday programmes, the Youth Team are responsible for delivering 'Kowaiiau' to Primary and Intermediate Schools of Porirua. Kowaiiau caters for Year 5 to Year 9.

Ko Wai Au (Who am I?) is a resilience programme for tamariki, introduced to local schools by Porirua Whanau Centre since 2014 and embraced by the community. The programme addresses issues involving bullying, truancy, obesity and anti-social behaviours. This is achieved by enhancing peer relationships, empathy, education engagement, healthy life styles and positive role modelling.

The Programme teaches students to respect each other by highlighting the importance of self-control, self-confidence and the ability to walk away from confrontation. These tools allow the students to feel safe and provide an environment conducive for learning.

The programme uses a holistic approach using three focus areas as a framework. These are Social, Physical, and Cultural.

KOWAIAU HAS REACHED OVER
1234
STUDENTS
THIS YEAR FROM
11
PORIRUA SCHOOLS



Student evaluations show **99%** have learnt new social and communication skills that help make better choices.



Left to right: Kowaiiau Team - Keiran Arthur, Repeka Kome, Team Leader - Tj Fermanis, and John Lauapepe.



Creekfest

Creekfest is an annual event held in Cannons Creek Park at the end of summer each year. It's a festival that Porirua Whanau Centre event manage and fund along with a number of key organisations, businesses and sponsors in the Wellington region.

The day is filled with fun, entertainment, sports activities, good food and an opportunity to showcase programmes and services that are available in our region to improve the health and wellbeing outcomes for whanau and individuals.

Each year we choose a theme and this year we continued with, "our families, our taonga", with this theme in mind we focused on the "white ribbon" messages of men saying NO to violence against women and also, "Violence is not OK" message.

Stan Walker an international artist, singer and actor was our headline act and he also provided his story of why he became a white ribbon ambassador. It was an awesome presentation. Check out PoriruaWhanau.org.nz for more photos of the day.

Minister Alfred Ngaro and Mayor Mike Tana are also white ribbon ambassadors and they featured on the programme along with our new NZ Police Area Commander Tracey Thompson.



Financial Report 2016-2017

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AUDITOR'S REPORT

TFS Chartered
Accountants

214 Main Road
PO Box 51 203
Tawa, Wellington
Phone: 04 232 9005 | Fax: 04 232 3113 | Email: info@tfsca.co.nz

AUDIT REPORT

INDEPENDENT AUDITOR'S REPORT

to the MEMBERS of PORIRUA WHANAU CENTRE TRUST

Opinion

We have audited the Performance Report of **Porirua Whanua Centre Trust (the "Entity")** on pages 3 to 15 which comprise the Statement of Financial Position as at **30 June 2017**, the Statement of Financial Performance and Statement of Cash Flows for the year then ended **30 June 2017** and the Notes to the Performance Report. We are not required to and have not audited the Statement of Service Performance.

In our opinion,

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 3 to 15 presents fairly, in all material respects,
 - the entity information for the year then ended;
 - the service performance for the year then ended; and the financial position of **the Entity** as at **30 June 2017**, and its financial performance, and cash flows for the year then ended in accordance with PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting – Accrual (Not for Profit).

Basis for Opinion

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)) and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Other than in our capacity as auditor we have no relationship with, or interests in, the Entity.

Responsibilities of those charged with governance of the organisation

Those charged with governance are responsible on behalf of the Entity for the preparation and fair presentation of the financial statements in accordance with Public Benefit Entity Standards, and for such internal control as those charged with governance determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the financial statements, those charged with governance are responsible on behalf of the Entity for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless those charged with governance either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

The Executive Committee is also responsible on behalf of the entity for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the Performance Report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the Performance Report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
 - (c) for such internal control as the Trustees determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

Signature:

Date: 9 October 2017

T F S Chartered Accountants 214 Main Rd, Tawa, Wellington



ENTITY INFORMATION

FOR THE YEAR ENDED 30 JUNE 2017

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Porirua Whanau Centre Trust

Entity Type and Legal Basis

Charitable Trust

Registration Number

CC11098

Entity's Purpose or Mission

To provide culturally appropriate and integrated services that complements and enhances the health, social, education and economic well-being of whanau including the provision of Social Housing.

Entity Structure

The Trust has adopted a governance and management structure designed to help it achieve its vision and mission, and to reflect its operating values.

Main Sources of Entity's Cash and Resources

Ministry of Social Development (MSD) contracts. Ministry of Education (MOE) funding for our licensed ECE Centre and Te Puni Kokiri (TPK) contracts. Rents from our Housing properties.

Main Methods Used by Entity to Raise Funds

Contracts

Entity's Reliance on Volunteers and Donated Goods or Services

Minimal

Additional Information

Creekfest is an annual community event that PWC manage. Funding for this event is provided through sponsorships, funding applications and site fees.

Physical Address

16 Bedford Court, Cannons Creek, Porirua, New Zealand, 5024

Postal Address

PO Box 53009 Porirua 5022



APPROVAL OF FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2017

The Board is pleased to present the approved financial report including the historical financial statements of Porirua Whanau Centre Trust for year ended 30 June 2017.

APPROVED

Board Member

Date 7.10.17

Board Member

Date 7/10/17



STATEMENT OF SERVICE PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2017

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

To provide culturally appropriate and integrated services that complement and enhance the health, social, education and economic well-being of whanau. PWC are equally committed to meeting the procedures and expectations of their funders including MSD, MOE, TPK and the community.

| | 2017 | 2016 |
|--|------|------|
| Description and Quantification of the Entity's Outputs | | |
| Average number of children enrolled in childcare | 50 | 35 |
| Number of houses we provide to our clients | 15 | 13 |
| Number of social services offered to clients (these include Parenting Programme, Matua Power, Budgeting, Kowaiiau, Holiday & Breakaway Programme, Counselling, Advocacy, HIPPY and Family Violence Prevention) | 10 | 9 |

Description and Quantification of the Entity's Outputs

Provision of intergrated family support services for parents and children through a one-stop-shop that are high quality and supported by the local community. Including but not limited to early childhood education. Providing budgeting services and direct services to whanau that restore safety and well being where family violence has or is at risk of occurring, and mobilising communities to change attitudes and behaviour towards family violence.

Additional Output Measures

N/A

Additional Information

N/A



STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2017

'How was it funded?' and 'What did it cost?'

| | NOTES | 2017 | 2016 |
|--|-------|------------------|------------------|
| Revenue | | | |
| Donations, fundraising and other similar revenue | 1 | 1,050 | 110 |
| Revenue from providing goods or services | 1 | 1,768,656 | 1,615,159 |
| Interest, dividends and other investment revenue | 1 | 105 | 1,140 |
| Other revenue | 1 | 29,752 | 20,858 |
| Total Revenue | | 1,799,563 | 1,637,267 |
| Expenses | | | |
| Volunteer and employee related costs | 2 | 1,247,874 | 1,030,512 |
| Costs related to providing goods or service | 2 | 456,719 | 337,986 |
| Other expenses | 2 | 88,268 | 151,865 |
| Total Expenses | | 1,792,861 | 1,520,363 |
| Surplus/(Deficit) for the Year | | 6,702 | 116,904 |



STATEMENT OF FINANCIAL POSITION

FOR THE YEAR ENDED 30 JUNE 2017

'What the entity owns?' and 'What the entity owes?'

| | NOTES | 30 JUN 2017 | 30 JUN 2016 |
|---|-------|------------------|------------------|
| Assets | | | |
| Current Assets | | | |
| Bank accounts and cash | 3 | 15,094 | 121,880 |
| Debtors and prepayments | 3 | 204,929 | 121,062 |
| Total Current Assets | | 220,023 | 242,942 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | 5 | 2,598,072 | 2,479,756 |
| Total Non-Current Assets | | 2,598,072 | 2,479,756 |
| Total Assets | | 2,818,096 | 2,722,698 |
| Liabilities | | | |
| Current Liabilities | | | |
| Creditors and accrued expenses | 4 | 418,578 | 286,963 |
| Employee costs payable | 4 | 33,908 | 37,288 |
| Other current liabilities | 4 | 107,500 | 107,500 |
| Total Current Liabilities | | 559,986 | 431,752 |
| Non-Current Liabilities | | | |
| Loans | 4 | 1,628,154 | 1,667,693 |
| Total Non-Current Liabilities | | 1,628,154 | 1,667,693 |
| Total Liabilities | | 2,188,140 | 2,099,445 |
| Total Assets less Total Liabilities (Net Assets) | | 629,956 | 623,253 |
| Accumulated Funds | | | |
| Accumulated surpluses or (deficits) | 6 | 629,956 | 623,253 |
| Total Accumulated Funds | | 629,956 | 623,253 |



STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2017

'How the entity has received and used cash'

| | 2017 |
|---|------------------|
| Cash Flows from Operating Activities | |
| Donations, fundraising and other similar receipts | 1,050 |
| Receipts from providing goods or services | 1,716,385 |
| Interest, dividends and other investment receipts | 105 |
| Cash receipts from other operating activities | 29,949 |
| GST | 37,001 |
| Payments to suppliers and employees | (1,690,128) |
| Total Cash Flows from Operating Activities | 94,362 |
| Cash Flows from Investing and Financing Activities | |
| Receipts from sale of property, plant and equipment | 1 |
| Payments to acquire property, plant and equipment | (170,685) |
| Repayments of loans borrowed from other parties | (28,254) |
| Cash Flows from Other Investing and Financing Activities | (2,210) |
| Total Cash Flows from Investing and Financing Activities | (201,148) |
| Net Increase/ (Decrease) in Cash | (106,786) |
| Cash Balances | |
| Cash and cash equivalents at beginning of period | 121,880 |
| Cash and cash equivalents at end of period | 15,094 |
| Net change in cash for period | (106,786) |



STATEMENT OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30 JUNE 2017

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Porirua Whanau Centre Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Ministry of Social Development Funding Revenue

Revenue from the Ministry of Social Development (MSD) services contracts is recognised on an accruals basis at the time the services have been performed. Contract revenue received in advance of the services being provided is recorded as a liability under Income Received in Advance.

Ministry of Education Contract Revenue

Revenue from the Ministry of Education service contract is recognised on an accruals basis at the time the services have been performed. Contract revenue received in advance of the services the time the services have been performed. Contract revenue received in advance of the service being provided is recorded as a liability under Income Received in Advance.

Employee Entitlements

Provision is made in respect of the Trust's liability for holiday pay owing at the reporting date. The holiday pay liability has been calculated on an actual leave entitlement basis at current rates of pay.

Equity Funding

These funds were used primarily to cater for children's' nutritional needs, learning resources and to fund lease payments for the vehicle.

Accounts Receivable

Accounts Receivable are stated at their estimated value.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 30 JUNE 2017

1. Analysis of Revenue

| Donations, fundraising and other similar revenue | | |
|---|------------------|------------------|
| Donations | 1,050 | 110 |
| Total Donations, fundraising and other similar revenue | 1,050 | 110 |
| Revenue from providing goods or services | | |
| Creekfest | 86,072 | 99,183 |
| Holiday Program Fee | 5,513 | 8,592 |
| MOE - Equity Funding | 59,620 | 49,438 |
| MOE - General Funding | 570,119 | 462,838 |
| MOE - PRPG | - | 26,522 |
| MOE - Support Grant | - | 3,000 |
| MSD - High Trust Contract | 564,589 | 589,656 |
| MSD - Other Funding | 22,130 | 198,837 |
| Property Management Fee | 346 | - |
| Parent Contributions | 30,596 | 25,297 |
| SH - Rent Received | 154,687 | 92,099 |
| Te Puni Kokiri | 199,500 | - |
| MSD Rent Contribution | 197 | - |
| WINZ - Family Assistance | 75,287 | 59,698 |
| Total Revenue from providing goods or services | 1,768,656 | 1,615,159 |
| Interest, dividends and other investment revenue | | |
| Interest Received | 105 | 1,140 |
| Total Interest, dividends and other investment revenue | 105 | 1,140 |
| Other revenue | | |
| Other Income | 29,752 | 20,858 |
| Total Other revenue | 29,752 | 20,858 |
| | 2017 | 2016 |

2. Analysis of Expenses

| Volunteer and employee related costs | | |
|---|------------------|------------------|
| ACC Levy | 6,818 | 8,476 |
| iPayroll Processing Fees | 1,656 | 1,628 |
| Other Staff Costs | 6,673 | 5,707 |
| Professional Development | 2,136 | 4,510 |
| Trustee Honorarium | 40,500 | 19,181 |
| Wages & Salaries | 1,190,092 | 991,010 |
| Total Volunteer and employee related costs | 1,247,874 | 1,030,512 |
| Costs related to providing goods or services | | |
| Advertising | 4,788 | 1,896 |
| Catering | 12,337 | 11,012 |
| Cleaning | 1,409 | 669 |
| Consultants | 25,500 | 15,825 |
| Consumables | 7,090 | 7,664 |
| Counselling Services | 23,550 | 23,384 |
| Electricity | 11,932 | 12,573 |
| Equipment | 3,544 | 649 |
| General Expenses | 18 | 119 |

| | | |
|---|----------------|----------------|
| Insurance | 20,237 | 20,653 |
| IT Support & Maintenance | 2,530 | 677 |
| Lease payments | 1,212 | 3,318 |
| Loss on Disposal of Assets | - | 131 |
| Printing Stationery Postage | 11,929 | 12,136 |
| Programme Activities | 25,255 | 22,982 |
| Programmes - Creekfest | 97,082 | 77,845 |
| Rent & Rates | 13,188 | 14,488 |
| Repairs & Maintenance | 18,151 | 11,217 |
| SH Furniture Purchases | 711 | - |
| SH Insurance | 7,725 | 8,067 |
| SH Interest Paid | 99,948 | 45,964 |
| SH Legal | 600 | 7,974 |
| SH Rates | 7,979 | 3,659 |
| SH Repairs & Maintenance | 26,479 | 4,221 |
| Subscriptions | 2,706 | 1,870 |
| Teaching Resources | 4,132 | 2,011 |
| Telephone & Internet | 11,818 | 19,304 |
| Vehicle Expenses | 14,872 | 7,681 |
| Total Costs related to providing goods or services | 456,719 | 337,986 |
| Other expenses | | |
| Accounting Fees | 1,691 | 5,520 |
| Audit Fees | 4,000 | 4,100 |
| Bad Debts | 5,647 | 3,290 |
| Bank Charges & Interest | 14,050 | 18,159 |
| Depreciations | 52,367 | 44,043 |
| Legal expenses | 10,513 | 76,752 |
| Total Other expenses | 88,268 | 151,865 |
| | 2017 | 2016 |

3. Analysis of Assets

| | | |
|--------------------------------------|----------------|----------------|
| Bank accounts and cash | | |
| Porirua Whanau Centre - 00 | 1,838 | 107,884 |
| Porirua Whanau Centre - 01 | 204 | - |
| Porirua Whanau Centre - 03 | 12,901 | 13,846 |
| Total Bank accounts and cash | 14,944 | 121,730 |
| Debtors and prepayments | | |
| Accounts Receivable | 3,473 | 4,604 |
| Accrued Income | 12,387 | 8,537 |
| Funding Receivable - MOE | 189,069 | 107,920 |
| Total Debtors and prepayments | 204,929 | 121,062 |
| Other current assets | | |
| Petty Cash | 150 | 150 |
| Total Other current assets | 150 | 150 |



| | 2017 | 2016 |
|---|------------------|------------------|
| 4. Analysis of Liabilities | | |
| Creditors and accrued expenses | | |
| Accounts Payable | 29,857 | 11,597 |
| Accrued Expenses | 65,638 | 47,360 |
| Bonds residential | 394 | - |
| Bonds TPK | 3,460 | - |
| GST | 76,191 | 30,043 |
| Income In Advance - Other | 167,500 | 139,000 |
| Term Loans - Current Portion | 75,538 | 56,753 |
| Total Creditors and accrued expenses | 418,578 | 284,753 |
| Employee costs payable | | |
| Holiday Pay Accrual | 33,908 | 37,288 |
| Total Employee costs payable | 33,908 | 37,288 |
| Other current liabilities | | |
| Short Term Loans | 107,500 | 107,500 |
| Total Other current liabilities | 107,500 | 107,500 |
| Loans | | |
| Hiace loan | 21,373 | - |
| Toyota Finance HP | 19,171 | 30,075 |
| Toyota HP Alphard | 10,700 | - |
| Porirua Whanau Loan - 02 | 154,778 | 176,618 |
| Porirua Whanau Loan - 04 | 462,670 | 482,753 |
| Porirua Whanau Loan - 05 | 1,035,000 | 1,035,000 |
| (Less Current Portion) | (75,538) | (56,753) |
| Total Loans | 1,628,154 | 1,667,693 |
| | 2017 | 2016 |
| 5. Property, Plant and Equipment | | |
| Buildings | | |
| Buildings at cost | 2,663,544 | 2,575,949 |
| Accumulated depreciation - buildings | (282,557) | (280,769) |
| Total Buildings | 2,380,987 | 2,295,181 |
| Motor Vehicles | | |
| Vehicles owned | 35,674 | - |
| Accumulated depreciation - vehicles owned | (5,893) | - |
| Total Motor Vehicles | 29,781 | - |
| Furniture and Fittings | | |
| Furniture and fittings owned | | |
| Furniture & Fittings at Cost | 62,073 | 55,599 |
| Total Furniture and fittings owned | 62,073 | 55,599 |
| Accumulated depreciation - furniture and fittings owned | (97,978) | (86,249) |
| Total Furniture and Fittings | (35,905) | (30,650) |
| Plant and Equipment | | |
| Plant and machinery owned | | |
| Plant & Equipment at Cost | 294,994 | 272,112 |
| Office Equip Cost | 75,996 | 70,461 |
| Total Plant and machinery owned | 370,990 | 342,573 |

| Accumulated depreciation - plant and machinery owned | | |
|---|------------------|------------------|
| Plant & Equipment Accum Dep | (157,998) | (127,348) |
| Total Accumulated depreciation - plant and machinery owned | (157,998) | (127,348) |
| Total Plant and Equipment | 212,993 | 215,225 |
| Other Fixed Assets | | |
| Social Housing Assets | 12,524 | - |
| Accumulated depreciation - social housing assets | (2,308) | - |
| Total Other Fixed Assets | 10,216 | - |
| Total Property, Plant and Equipment | 2,598,072 | 2,479,756 |

Land and buildings is valued at \$1,300,000 above the amounts recorded in the financial statements. The valuation report is dated 26 January 2017 and the valuation was performed by a registered valuer W E Sisk of the firm Valuation Consultants Ltd.

The entity has committed to and contracted for \$56,271.80 (2016: \$65,000) of future capital expenditure which has not been accounted for in the financial statements.

| | 2017 | 2016 |
|---|----------------|----------------|
| 6. Accumulated Funds | | |
| Accumulated Funds | | |
| Opening Balance | 623,253 | - |
| Opening Retained Income 2016 | | |
| Retained Earnings | - | 506,349 |
| Total Opening Retained Income 2016 | - | 506,349 |
| Accumulated surpluses or (deficits) | 6,702 | 116,904 |
| Total Accumulated Funds | 629,956 | 623,253 |
| Total Accumulated Funds | 629,956 | 623,253 |



7. Commitments

A monthly payment of \$742.95 is made for vehicle KFY37. The term ends 6 March 2020.

A monthly payment of \$382.95 is made for the Alphard. The term ends 29 February 2020.

A monthly payment of \$1,101.30 is made for vehicle GNT508. The term ends 28 February 2019.

Payments of approximately \$11,160.00 are payable to ANZ for the loans each month.

8. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2017 Last year - nil).

9. Significant Grants and Donations with Conditions not Recorded as a Liability

N/A

10. Related Parties

All Trustees received honorium payments totalling \$40,499.98. There were no other transactions involving related parties during the financial year. Management fees of \$346 were earned from one of the Trustees properties.

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

12. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

13. Correction of Errors

N/A

Additional Information

N/A

14. Assets used as security for Liabilities

ANZ Bank Term Loans with a balance outstanding at 30 June 2017 was \$1,652,448 are secured by a First Charge Registered Mortgage over 26-40 Tremewan and 16 Bedford Crescent. The combined value of the security is \$4,147,500.





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Our Families | Our Taonga

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